

University Course: Integrated Land Use Systems

12 - 30 May 2025

Application Form

1. Motivation letter (170 words max.)

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2. Personal details

Surname (Last name) as written in your passport	
First Name/s as written in your passport	
Academic title(s) and highers academic degree	
Gender (male/female/ diverse)	
Nationality	
Date of Birth (DD/MM/ YYYY)	
E-mail	
Address: Please note that all correspondence will be sent to this address, so please ensure it is correct!	
House number and street	
P.O. Box	
City	
Postal Code/ZIP Code	
Country	

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Phone Number	
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2. Higher Education:

Previous relevant academic degrees (**please attach a copy of at least the highest degree as a pdf**)

Highest degree (PhD/ BA/ MA/ other) and other degrees, if applicable	
Study period(s) (mm/yyyy – mm/yyyy)	
Number of semesters	
Discipline(s)	
Name(s) and city of the educational institution	
Country of the institution	
I am currently a PhD student	

3. Professional Work Experiences

Current employer or university (if applicable)

Name of employer	
Type of organisation	
Place of work	
Year of entry	
Position	
Main Responsibilities	

Most relevant previous work experiences (**please attach one letter of reference as a pdf**)

Name of employer			
Type of organisation			
Place of work			
Year of entry		Year of leaving	
Position held			
Main Responsibilities			

Name of employer	
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Type of organisation			
Place of work			
Year of entry		Year of leaving	
Position held			
Main Responsibilities			

4. How will you finance your study costs and living expenses?

- ☐ Myself
 ☐ My Employer
 ☐ I have applied for a Scholarship
 ☐ I have obtained a Scholarship

5. Visa Regulations

- ☐ I am aware of the German visa regulations and will organize travel-visa on my own.

6. Costs/ Billing Address

☐ private

☐ business, if business...

Contact person/ Institution _____

Postal address _____

Total costs: EUR 600,-

Please Note:

- **Course fees cover lectures, study materials, copies, access to learning platform, field trips, lunches during working days.**
- **Housing, living and travelling (incl. Visa) are not included in course fees.**
- **Participants will need to pay prior to the start of the course via bank transfer. Payment details will be sent in another form!**

7. Accommodation:

- ☐ I understand that I am responsible for organizing an accommodation on my own.

8. How did you hear about this course?

- ☐ Email-list
 ☐ Website University of Freiburg
 ☐ friends, colleagues
 ☐ Internet: _____ other: _____

9. Registration

I have read and agree to the terms of registration (unter section 11 in this form). With my signature I agree that I will have a legally bounding duty for paying the course fees stated above.

Date _____

Signature _____

Your application should include the following documents (preferentially pdf files):

- a signed and scanned copy of this application form
- a copy of at least the highest university degree
- a certification of your relevant work experience
- a certification of your English skills (if your academic education has not been in English)

Please send these documents (no zip) to: ilus@waldbau.uni-freiburg.de

Application deadline is 21 March 2025.

10. Contact:

Dr. Joachim Schmerbeck; ilus@waldbau.uni-freiburg.de
Faculty of Environment and Natural Resources, Freiburg Institute of Forest Sciences, Chair of Silviculture
Stefan-Meier-Straße 76 ; 79085 Freiburg; Germany
Phone: +49 (0)761/ 203- 3678; Fax: +49 (0)761/ 203-3781

11. Conditions of participation

An application is required (via registration form). Once participants have been accepted, they will receive their registration confirmation by email. Please ensure that you provide a valid e-mail address in the form. All essential information will be delivered only via e-mail for registered attendees. The Chair of Silviculture / Faculty of Environment and Natural Resources will send participants a notification letter and an invoice once the registration is completed.

Withdrawing from application

Withdrawal from the application or the course can only be accepted in written form. Refund requests postmarked (date of email, fax) prior to 17 calendar days before the start of the course will receive a 50% refund.

Non-payment of the invoice sent to you is NOT recognized as a cancellation. All cancellations and requests for refunds MUST be submitted in written form by the deadlines listed within this policy.

Minimum number of participants and cancellation

If the minimum number of participants is not achieved, or if the course cannot take place due to *force majeure* or for other good reasons, already paid participation fees will be refunded without deduction. Further claims are excluded.

Certificates

Participants will receive a Qualified Participation Certificate and ECTS points, if they pass all examinations.

Disclaimer

The University with its members or agents shall not be liable for damage caused to the participants or their belongings, except that the damage was caused intentionally or through gross negligence. This does not apply to personal injury caused in this respect. There is no liability for consequential damages. The statutory provisions shall apply. In the case of invalidity of individual clauses, the other clauses shall remain valid. German law shall exclusively be applicable.

Liability/insurance

There is no liability insurance coverage for persons participating in the training program offered by the University of Freiburg. The University of Freiburg as well as its employees, members, associates and servants shall therefore not be liable for damages resulting from the participation in the training program or on the way to/during travel related to the training program. Claims that cannot be excluded in accordance to mandatory law, especially damages caused deliberately or through gross negligence by the University or damages to the body, life or physical condition or health, remain unaffected.

It is recalled that there may be no statutory accident insurance coverage during the participation in the training program of the University of Freiburg.

Data protection / Right of information

You have the right upon request to receive information about your data stored by the Albert-Ludwigs-University and the right to ask for rectification of inaccurate data (access and rectification). A request for information or corrections should be directed in writing to Dr. Steffen Entenmann. The data transmitted to the University of Freiburg is only stored for contract processing purposes and is not intended for disclosure to third parties.

The participant agrees that photographic material taken of him/her during the course may be used by the Chair of Silviculture for promotional and educational purposes. The participants can object to this agreement by sending an email to Dr. Joachim Schmerbeck.